

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

REGULAR MEETING
September 10, 2012

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Commissioner Szymanski at 6:15 p.m. in the lawn area (due to a power outage) outside of at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

PRESENT: Chairman Szymanski, Commissioners Balch and Bancroft; Park Director Maltese; Board of Selectman Representative James Richards and Mary Lou Morell from the Park Office.

ABSENT: Commissioner Simpkins

GUESTS: None

ESTABLISHMENT OF QUORUM:

A quorum was established as three commission members were present.

PUBLIC PARTICIPATION:

None

ADDED AGENDA ITEMS: Soccer Goal Post

APPROVAL OF MINUTES:

MOTION: To APPROVE minutes of August 13, 2012 Regular Meeting as written.

Balch moved/Bancroft seconded/VOTE: In Favor: Unanimous

OLD BUSINESS:

- a. BMX Skateboard Park

Director Maltese reported the BMX Skateboard Park received approval from the Planning and Zoning Commission. The equipment has been ordered and sign of Rules needs to be posted.

OLD BUSINESS: (continued):

b. EWP Dog Park

Director Maltese informed the Commissioners that the Barktoberfest will be held on Saturday, October 6, 2012 at East Windsor Park. The event is being promoted now.

Chairman Szymanski questioned Director Maltese as to how much money is needed for their annual operations.

NEW BUSINESS:

a. Financial Accounts Review

Director Maltese stated that reports are prepared more than once a month of which she was not aware. The report handed out dated August 14, 2012 did not cover the entire money of July, just first two weeks. Director Maltese had a report dated September 10, 2012 which covered July and part of August. Copies were unable to be made due to the power outage and she will email the report to each Commissioner. The fiscal year end of June 30, 2012 has not been closed as of this date.

b. Park Director's Report

Director Maltese reports there are several Pavilion rentals in September and October at East Windsor Park. The last activity will be the Halloween event and Park will be closed for the season after that date.

Director Maltese and Supervisor Tetro will be working with the State DEEP to study invasive plant life in the reservoir to determine what is affecting the water quality and how to treat it.

The Dance Program will have an Open House on September 13, 2012 to meet instructors and for registration.

Director Maltese is working on the November and December programs; Christmas Lights contest, Santa Calls, Carol Sing. Director Maltese asked Jim Richards, Chamber of Commerce, what would be a budget for the gift baskets for the Holiday Lights contest. Mr. Richards will work with businesses to get the baskets coordinated earlier this year.

Director Maltese stated that there are presently 3 part-time maintainers on staff for mowing operations and soccer field's maintenance. Mr. Ed Filipone has resigned his position and Mr. George Murray is back on staff mowing through the end of the season.

NEW BUSINESS c) Park Director's Report (continued):

The Commission questioned whether there was any further vandalism at Broad Brook Pond. Director Maltese stated not since the pavilion has been painted brown and the one picnic table, painted brown, has been returned.

The town ice skating rink will be installed at the High School sometime around Thanksgiving.

Director Maltese informed the Commissioners that the Department has been sending out eblasts to all known email addresses of past program participants to keep them informed of on-going programming to assist with boosting registration numbers.

MOTION: To ACCEPT the Park Director's Report as presented.

Bancroft moved/Balch seconded/VOTE: In Favor: Unanimous

**Leagues/Abbe Road Soccer Complex/ Pierce Memorial Park
(Windsorville)/ Prospect Hill Park (Warehouse Point) Park/Warehouse
Point (Osborn Field) Park:**

No discussion this evening.

CORRESPONDENCE:

A Thank You letter was received from Cub Scout Pack 89 for the contribution of a Season's Pass to East Windsor Park for their annual raffle.

MISCELLANEOUS:

Chairman Szymanski stated there is a need for an additional soccer field for practice on Tuesdays and Thursdays stating that the High School field is not available and perhaps locate a field at the Broad Brook Elementary School. Director Maltese stated that permission has been granted to use the High School fields, both JV and Varsity fields. This also has the approval of the High School Athletic Director.

It was suggested that the Soccer and Little League organizations come to meetings to discuss field needs, use and schedules. This request has been made in the past and with the exception of few seasons for Little League, there is no follow through. The Commission feels that in the future if they do not attend a meeting when requested, use of fields will not be granted.

MISCELLANEOUS: (continued):

Commissioner Szymanski asked why the play area behind the cafeteria at the Broad Brook Elementary School is not being maintained. Director Maltese informed the Commissioners that the area is not the responsibility of Parks and Recreation but of Board of Education. The Parks and Recreation Department mows the grass and trim the bushes, that is all.

APPROVAL OF BILLS:

Bills were signed by Commissioner Balch.

ADJOURNMENT:

MOTION: To ADJOURN meeting at 6:45 p.m.

Balch moved/Bancroft seconded/VOTE: In Favor: Unanimous

Respectfully submitted, _____

Mary Lou Morell
Recording Secretary